



# The Minster School Music Department

## Instrumental & Vocal Tuition in Junior School

At The Minster School we are fortunate to receive the services of instrumental & vocal teachers both privately and through a contract with Nottinghamshire's Instrumental and Music Teaching Service (I&MT). At present, over 400 students receive tuition through a system of timetables which are rotated through each day. Where possible, students in KS4 and KS5 are offered lessons outside timetabled curriculum lessons.

### Lesson Fees & Invoicing

Current lessons are 20 minutes in duration with 30 minute lessons being available for specific instruments and ability levels at the school's discretion.

Any student attending the Junior School is entitled to free tuition for one instrument. Should you wish to begin tuition on a separate instrument; the appropriate charge will be invoiced on a termly basis. All students in Junior School are expected to learn the piano either in school or privately.

As part of the curriculum and in order to develop ensemble skills, Junior School students participate in weekly orchestra rehearsals. As such, students are strongly encouraged to play an orchestral instrument from the application list. Please be aware that tuition of some instruments depends on the height and build of younger students, due to the physical requirements of the instruments. In some instances differing sizes are available. Please contact the Music Department for more information.

The school endeavors to deliver 34 weeks of tuition over the 39 week academic year. This allows for short term teacher absence. Refunds will only be issued at the end of the Summer Term, if a teacher has not been able to deliver 34 lessons.

The school will invoice termly, in advance. Please ensure all invoices are paid promptly in order for students to remain on the timetable. Failure to pay an invoice will result in no further time being ordered and the application process would have to be repeated to begin lessons again at the earliest opportunity.

The charges for a term's tuition are:

<b>Term</b>	<b>Individual</b>	<b>Shared</b>	
<b>Autumn Term 2018</b> <b>(13 lessons)</b> Tuition begins 10 <sup>th</sup> Sept	£162.50	£94.25	To cease tuition from the end of Autumn Term, please provide written notice by <b>Mon 5<sup>th</sup> Nov 2018</b>
<b>Spring Term 2019</b> <b>(11 lessons)</b> Tuition begins 7 <sup>th</sup> Jan	£137.50	£79.75	To cease tuition from the end of Spring Term, please provide written notice by <b>Mon 4<sup>th</sup> March 2019</b>
<b>Summer Term 2019</b> <b>(10 lessons)</b> Tuition begins 29 <sup>th</sup> Apr	£125.00	£72.50	To cease tuition from the end of Summer Term, please provide written notice by <b>Mon 3<sup>rd</sup> June 2019</b>

Please be aware that tuition will begin as soon as possible after the application form is received. However in some circumstances, this may be the start of the following term due to our requirement to contract teaching time in advance from the Instrumental & Music Teaching

Service. Also, in order to match students suitably for a shared lesson, they may be added to a waiting list until such a pairing can be made.

### **Cessation of Lessons**

In order to cease instrumental tuition, **notice MUST be given in writing prior to the above deadlines** to the school finance or music offices. This can be sent to either of the email addresses at the bottom of the page or by letter. **Receipt of this request will be acknowledged in all circumstances.**

The school contract termly with I&MT therefore parents are asked to make a terms commitment to tuition. Further details can be found on the music tuition page of the school website (see link at bottom of page).

### **Instrument Hire & Maintenance**

The maintenance cost of **£15.00 per term** is a nominal charge for an instrument that is loaned to you.

### **Extra-Curricular**

We strongly encourage ensemble playing and, as such, participation in music both in and outside of the school is offered. We firmly believe that ensemble participation both enriches students' experiences and improves technique and musicianship. Further details of our extra-curricular provision are available on the school website.

### **Remission Scheme**

To ensure all young people can access a full range of opportunities, a remission scheme is available and those eligible are:

- students who are eligible for free school meals.
- parents who are in receipt of the NHS exemption certificate. (We require a copy of the current NHS exemption certificate every year)
- students eligible for pupil premium

The remission scheme covers the teaching of one instrument (based on a shared 20-minute lesson) and the instrument hire. Due to the nature of the instrument, piano and harp tuition can only be provided on an individual basis and these cannot therefore be fully covered by the remission scheme. Students wishing to undertake lessons in these studies will be required to pay the difference between shared and individual lesson costs. The scheme is also subject to satisfactory reports. If you consider yourself eligible for the remission scheme and would like more details, please contact the finance department.

### **Contact**

Feel free to contact us via the details below should you have any queries:

Mr D Corke (Finance Assistant) - [finance@minster.notts.sch.uk](mailto:finance@minster.notts.sch.uk)

Mr M Gibson (Instrumental Studies Coordinator) - [music@minster.notts.sch.uk](mailto:music@minster.notts.sch.uk)

Facebook: The Minster School Music Department (Music and Performing Arts)

Twitter: @MinsterMusicDpt



Should you wish to apply for music tuition, please complete the form below and return to the Music Department.

**Tuition Available**

Tuition is available for the following instruments:

Flute	Clarinet	Saxophone	Bassoon	Harp *
Horn	Trumpet	Trombone	Tuba	Piano * (**)
Euphonium	Tenor Horn	Violin	Viola	* Individual lessons only (**) Instrument hire N/A
Cello	Double Bass	Orchestral Percussion (**)	Drums (**)	
Acoustic Guitar	Electric Guitar	Classical Guitar	Voice	

**Student Name:**

**Form:**

**Address:**

**Instrument:**

**Instrument Hire Required:** Yes/No  
(please circle preference. Please note maintenance charge will be applicable).

**Lesson Preference:** Individual/Shared (please circle preference)

**My son/daughter could be available for before school/after school lessons if required:**  
Yes/No

**Previous Musical Experience/Grades Achieved:** \_\_\_\_\_  
\_\_\_\_\_

If you would like a 30 minute lesson please discuss this with us.

I have read and agree to abide by the terms and conditions opposite, with specific reference to 'invoicing' and 'cessation of lessons'. No refund will be given for school trips; student absence, except for extended illness with a doctor's note, exam leave, work experience, field studies. Where reasonable requests are made well in advance for alterations to the timetable staff will do their best to accommodate these requests, but no guarantee will be made.

**Signed:**

**Parent/Carer**

**Printed:**

**Date:**

**Telephone Number:**

**Contact Email:**

**Facebook:** The Minster School Music Department (Music and Performing Arts)

**Twitter:** @MinsterMusicDpt

Further information on instrumental lessons and the teaching staff can be found at the website below.