

Southwell Minster C of E VA Comprehensive School Governing Body
Minutes of the Strategic Development and Pupils Committee
Tuesday, 23rd October 2018 at 4.30 p.m.

Membership Mrs C Bowering (Chair)
 Mr M J Parris – Head Teacher
 Mrs H Gault – Staff Governor
 Dean N Sullivan
 Ms T Sparkes
 Mrs E Sawula
 *Mr N Turner
 *Mr A Colton
 * denotes absence

In Attendance Mr J Partridge – Assistant Head
 Mr B Chaloner – Head of School
 Miss S Rees – Head Girl
 Mr H Sitton Kent – Head Boy
 Miss L Gallagher – Clerk

	The meeting commenced at 4.31pm	Action
1	Prayers Prayers were led by Dean Nicola Sullivan	
2	Apologies were received from: Tony Colton Nigel Turner	
3	Declarations of Interest There were no declarations of interest either direct or indirect for items of business on the agenda.	
4	Minutes of the last meeting and matters arising. The minutes of the meeting held on 22 nd May 2018 were approved a true and accurate record of the meeting. Matter Arising: The initials HG were used as abbreviations for both Hayley Gault and Head Girl which may have caused some confusion. (4) The Science Link Governor will now revert back to Christine Bowering. It was not possible to complete a visit in the summer term 2018.	
5	Child Protection and Safeguarding Update The policy was circulated to the committee prior to the meeting for reading. Mr Partridge issued and led the committee through the key changes for 2018 (<i>Keeping Children Safe 2018: Key Changes circulated</i>) Although the school policy allows managed use of mobile devices, we reserve the right to review this on an on-going basis dependent upon the influence of the devices on behaviour. It was commented that technology is a large part of students' lives not least in the use of Showmyhomework; calendar and revision apps. The school is not experiencing any serious issues at present.	

	<p><i>Multiple Emergency Contacts</i>; we are in the process of checking and ensuring secondary contacts are recorded in SIMS.</p> <p>Further consideration will be given to how the MAT single central record will operate.</p> <p>Three students are educated at other sites and their safeguarding is tracked and logged.</p> <p>DBS guidance for overseas exchanges has been reviewed. We must ensure robust facilitation with our overseas schools to enable effective safeguarding and risk assessment.</p> <p>Cross curriculum training has been updated to provide current sexual violence and harassment knowledge for staff.</p> <p>There is considerable impact from local authority stretched services and budgetary restrictions. Increasingly schools are dealing with more complex issues which they may not be sufficiently skilled in dealing with resulting in becoming isolated and experiencing communication difficulties across the external agencies.</p> <p>There is a positive new service which provides a school linked Police Officer whose visible presence has been very effective recently in helping with school issues.</p> <p>Q – <i>Does the school still have parent information evenings?</i> A – <i>We use the Newsletter more recently to share essential information with parents’. The take up of parent evening sessions has historically reduced.</i></p> <p>Q – <i>Is peer on peer abuse more prominent with boys who don’t understand where the boundaries lie?</i> A – <i>Evidence does suggest that this may be the case.</i></p> <p>Discussion took place around the potential to reach boys at an earlier stage in year 7. The school is looking into this in a sensitive way in consideration of the broad spectrum of this area.</p> <p>JMP and CB are currently reviewing the schools mental health provision and will bring this forward to the spring committee meeting.</p> <p>The committee were advised to pay particular attention to the section titled ‘<i>Governing Body is expected to</i>’ within the policy (page 14) as essential reading for all governors.</p> <p>Q – <i>Where does responsibility lie, Trust versus local School?</i> A – <i>Some policies will be independent to the school, some policies will be ‘model’ policies which will be expected to be adopted based on local authority guidance and there will be those that are unique to MITRE.</i></p> <p>Q – <i>How often is safeguarding training required?</i> A – <i>Every three years (the safeguarding governor lead is required to update annually plus formal training every two years), although knowledge must be updated as needed. School staff receive annual training.</i></p> <p>The committee noted that the policy is clear and effectively presented for ease of understanding and reference. It is based on local authority guidance.</p>	
6	<p>Policy Reviews</p> <p><i>Policies were circulated to the Committee prior to the meeting.</i></p> <p>Child Protection: Keeping Children Safe 2018 Key changes implemented.</p> <p>Supporting Students’ Medical Conditions: minor change of colour card from yellow.</p> <p>SEND and SEN report: Updated with current legislation, contact information and terminology.</p>	

	<p>Employee Code of Conduct: The policy has been reviewed using local authority guidance and research from other Trusts and in consideration of our specific requirements.</p> <p>Complaints Policy: The policy has been updated to include clarifications as agreed at the summer terms committee meeting.</p> <p>The policies were proposed for approval by Dean Nicola Sullivan and seconded by Tracey Sparkes.</p> <p><i>Items to be carried forward:</i></p> <p>Admissions 2020 Consultation: To be carried forward to the Full Board of Governors' meeting on Tuesday 13th November 2018 for approval.</p> <p>School Prospectus 2019-2020: The Head teacher advised the committee that the prospectus is still in progress.</p>	<p>MJP</p> <p>MJP</p>
7	<p>A Review of Examination Results from Summer 2018</p> <p>The Head teacher presented an overview of the examination results, full details will be in the Head Teachers' report for the Full Board of Governors' meeting on 13th November (<i>attached</i>).</p> <p>KS2: The Minster School exceeded the national average in all areas although there is capacity to see further progress in grammar, punctuation and spelling (GPS) in the future.</p> <p>Value added measures also met or exceeded the national average in all areas.</p> <p>GCSE: English & Maths 4+ up to 85% from 80% 5+ up to 60% from 52% - future potential to improve 5+ in Maths A8 average: up to 5.65 from 5.23 P8 estimate: up to 0.36 from 0</p> <p>Significant work is being done with Year 10 and year 11 students' to improve students with borderline grades 3 and 4 and 5.</p> <p>Q <i>How is that being done?</i> A – <i>Wave 1 will focus on the student and looking at what the teacher is doing to support their progress. Wave 2 is department led and will include activities such as contact with home; revision sessions and assertive mentoring based on the resources that we have.</i></p> <p>Disadvantaged Students': P8: -0.003 Initial figures project a progress 8 of -0.003 which is an improvement.</p> <p>GCSE (EBacc): All 0.39 English for Pupil Premium (-0.17) and boys (-0.15) and Open: PP (-0.29), Boys (-0.28) results are better than nationally, however they present an ongoing focus area.</p> <p>There is a difference between boys and girls with a .4 of a grade difference higher in favour of the girls. We continue to focus on boys engagement whilst maintaining girls performance.</p> <p>Q – <i>What subjects are boys better in?</i> A – <i>Maths & Science where they may have a natural inclination, although there is a still a gap to be closed for boys who are not doing well in English.</i></p> <p>Underperforming Subjects: Business Studies; an average performance, will continue to be under review. PE: Improving trend. German: Improving trend. Resistant Materials: In decline, the course has now been replaced by a new product design course</p>	

Computer Science: Declining trend which presents a major concern.

Graphics: Declining trend.

ALPS:

Music is in the top 1% of schools nationally (including boys).

Biology; Chemistry; Economics, Geography; History and Physics are all in the top 10% of schools nationally.

Art; French; ICT & Maths are all in the top 25% of schools nationally.

ALPS performance indicators in the top 25%. The school performance tables can be viewed on line.

The Minster School is 4th highest in Nottinghamshire (1st West Bridgford; 2nd Rushcliffe and 3rd Outwood Valley).

Q How are we taking this performance forward with the next cohort?

A We continue and build on our excellent work whilst focusing on the areas of concern that we have outlined. We have a clear ethos and approach to the breadth of our curriculum which we are not prepared to compromise.

A Level:

APLS performance indicators: Top 25% (0.98)

ALPS 2 (top 10%): English Literature

ALPS 3 (top 25%): Graphics; French; Government and Politics; maths; Music Technology; Physics; Psychology

There is very little difference between boys and girls outcomes. Early indications are of better value added (VA) for boys than girls.

English Language & ICT are just slightly below average with Media Studies below average reflecting a disparity between classes.

Q How have remarks affected results?

A +2% has been added to our score from remarks (English & Maths)

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Confirmed Improvement Priorities for the Minster School

Mr Chaloner presented the updated leadership team roles and responsibilities which clarifies the leadership teams main responsibilities (circulated).

Our six succeeding together challenges are linked to the school improvement priorities (SIP) 2018-2019 (circulated).

Particular reference was made to 'challenge five' with a focus on maintaining junior school numbers and growth of the sixth form. It was noted that students will often return to the sixth form as a vote of confidence in their teachers and loyalty to them. It is the quality of the teachers that matter to the students most.

The SIP is a work in progress, constantly under review and revised accordingly. It's vital to gain 'buy in' from staff and link them into personal objectives. The improvement plan will be SMART to ensure that progress is measurable.

We are currently looking at a three A level offer. Students often disengage from a subject in order to focus on their priority subjects. Some students may be able to take four but it will not

	<p>be compulsory. This is a common model used by schools and meets the framework for university selection.</p> <p>The Minster School is proud of the enrichment opportunities it provides including, road safety; mental health day; environment; UKUganda; lesson assistants; sports; leadership opportunities amongst many others.</p> <p>Q Will it make it a more attractive package for prospective students? A It will make it more inclusive e.g. languages, sciences and enable the right choices to be made.</p>	
9	<p>Link Governor Visits (circulated)</p> <p>21/06/18: Tracey Sparkes – Junior School</p> <p>Q Has there been an issue recruiting choristers? A Historically the numbers have been positive, however the general pattern of interest is seen to be declining in numbers. This may be in part due to increased parental and child's commitments. We can promote the advantages more and use past choristers to show the benefit for the child's future. Three ex choristers have been Head Boys. We enjoy close communication with the rector chori and have access to useful marketing materials. The upcoming 'Be a Chorister for a Day' initiative on 10th November for children aged 6-9 years is advertised in the newsletter, on the school screens and on the school website.</p> <p>Q What will we do with regard to junior school admissions to address concerns? A One of our six challenges is to maintain junior school numbers and we will continue to focus on this. We are not able to use selective factors for admissions to junior school based on academic ability only musical.</p> <p>27/09/18 David Shannon – Christian Distinctiveness</p> <p>27/09/18 David Shannon – ICT</p> <p>27/09/18 David Shannon – Teaching School</p>	
10	<p>Any Other Business</p> <p>The Foundation Service on 17th October was a very successful event with a full Cathedral of students, staff and parents attending during the school day. Consideration of this success will be given when deciding on next year's service.</p>	
11	<p>Confidentiality of Business</p> <p>The committee considered whether there was anything discussed during the meeting that should be deemed as confidential. It was resolved that all papers and reports be made available as required.</p>	
12	<p>Date of next meetings:</p> <ul style="list-style-type: none"> • Full Board of Governors – Tuesday 13th November 2018 @ 6.30pm • SD&P Committee – Tuesday 26th February 2019 @ 4.30pm 	