



The Minster School

15 October 2021

Dear Parents and Carers,

Beauty and the Beast Pantomime, Nottingham Playhouse, 8th December 2021

We are leading a visit to The Playhouse, Nottingham to see a production of the pantomime Beauty and the Beast. It should be a wonderful experience for the children on the run up to Christmas, and an opportunity to see a professional performance.

We will be travelling by coach, which will leave the car park at 1.15pm for a 2.45pm performance. We will return no later than 6.30pm (depending on the traffic).

The children will need to wear school uniform as normal.

Please do not allow your child to attend if they have [symptoms of Coronavirus](#); a fever/temperature, a continuous cough, a sudden loss of taste or smell etc. Please let us know if this is the case.

The cost of the visit is **£17.50** per student. This price covers the cost of travel and insurance. Parents and carers are invited to make voluntary contributions to meet these costs. If you wish your child to take part in this study visit, please forward your payment by **Wednesday 10th November**.

Our preferred method of payment is via ParentMail, our online payments system. A link to this can be found [here](#) on the school website and you can make payments through the ParentMail website or the mobile app. If you cannot find the item, please follow this [link](#) for instructions. If you require further information regarding this, please contact the school finance office using the email address: parentmail@minster.notts.sch.uk. If insufficient funds are raised to cover the costs, then the visit may not take place. Should your child be eligible for Pupil Premium Funding and you wish them to attend this visit, please give your consent by contacting the finance office using the email address: finance@minster.notts.sch.uk.

As these times are outside the normal school day parents and carers will need to arrange alternative transportation home.

A copy of your completed electronic **Parental Consent Form (EV4)** for the academic year 2021-2022 will be taken on this visit. Should it require any amendments a link to the form can be found [here](#) on our website, by year group.

Families in receipt of the following benefits may be given assistance but should, in the first instance send a copy of the relevant documentation in to school for the attention of the School Business Manager, requesting assistance and post through the Student Mail Box.

The Minster School is a Church of England Academy which is a member of Minster Trust for Education (MITRE).
A company limited by guarantee, registered in England and Wales, number 11281594.

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided that Working Tax Credit is not also received and the family's annual gross income does not exceed £16,190)
- Working Tax Credit run-on (this is paid for 4 weeks after an individual stops qualifying for Working Tax Credit)
- Universal Credit (if the application was made on or after 1 April 2018, the family's income must be less than £7,400 per year – after tax and not including any benefits)

We do our best to ensure that we do not over-charge for school visits, as it is not the school's intention to make a profit. In the event of this visit making a profit we will not be making refunds of less than £10 per student, unless specifically requested by parents. We have had to make this decision because of the administrative costs of refunding small amounts of money to large numbers of students. Any profit made on school visits will be placed in a reserve fund and used solely for the benefit of the students of the school.

IMPORTANT INFORMATION: Please note that payment and EV4 cannot be accepted on the day of the visit. The payment date must be adhered to.

If you require any further information, please do not hesitate to contact me. My email address is: r.burns@minster.notts.sch.uk

Yours faithfully,

Mr R Burns
Head of Junior School

cc: BC, CB