

Y11 Exam arrangements information

Summer 2022

<u>Monday 16th May – Tuesday 24th May</u>

You must attend every day

Normal school rules apply – normal school uniform

You will follow your normal timetable

Morning exams begin at 9am

This means you need to arrive by at least 8:45am

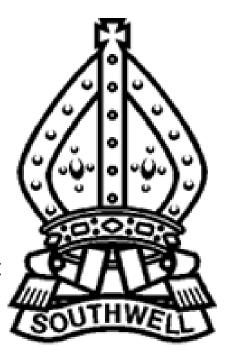
Afternoon exams begin at 1:30pm

When you have an exam you will line up on the basketball courts 10 minutes before the start of the exam.

You will line up in alphabetical groups by surname

A teacher will come out to speak to you and give you some last minute advice – listen carefully to this key information

You will be sent by group to your exam location (Hall, Break Out Space, Theatre, Classroom)



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A reminder you cannot wear a watch of any kind



Phones or other electronic devices are not allowed in the exam room



Your pencil case should be clear



Water bottles should be clear and any labels should be removed



Calculator lids should be removed and left outside the room



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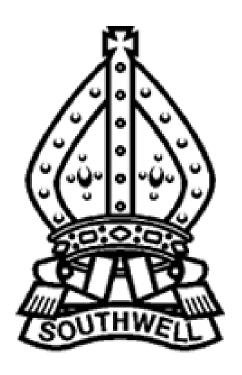
Once you enter the exam room you must remain in silence (unless speaking quietly to the examiner.)

You must remain in silence until you have left the room.

Read the front of the paper carefully

Listen to all the instructions from the invigilators carefully

Make sure you know how many questions you need to answer from each section of the paper.



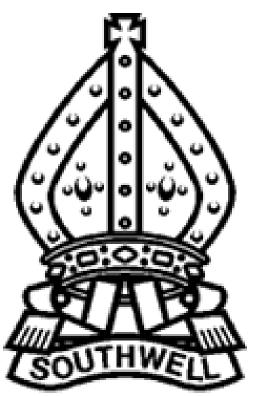
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Once your exam has finished you will return to your normal lessons.

Remember that other students may still be working or other exams may be going on, so leave quickly and quietly and go straight back to your lesson.

Lunchtime will be 1pm-1:30pm to allow exams to begin at 1:30pm

This means that P4 will be in 2 parts, 30 mins before lunch, 30 mins after lunch (unless you have an exam)



Wednesday 25th May onwards

From this date you will only need to come into school for your exams.

The arrangements for the start and end of exams will be the same.

Once your exam has finished you can either stay in school or revise at home.

If you want to stay in school you will need to sign in at reception.

If you are in school you should go to:

your timetabled classroom,

the library

the heartspace

You may use your phone to help you revise, however you cannot use it (or headphones) around school when you are not revising.

If you want to ask a particular teacher for help you can either stay in school, until that lesson, or leave and come back (signing out and then in again.)

HOWEVER students are not allowed to keep coming and going.

Lunch will be available from 12:30pm – 1pm



You are all expected to be revising thoroughly at home

Make sure you have a desk/table and a quiet space to work

Make sure you follow a timetable and don't waste time (treat it like a school day)

Remember short chunks of 25 minutes work followed by a 5 minute break is an effective way to revise

Make sure you cover lots of subjects and revisit topics regularly

Make sure you eat well, sleep well and get fresh air and exercise.



A few "Don'ts"

Revise the things you already know

Focus on one subject for a long time

Think you can learn it all the night before the exam

(Cramming doesn't work – in fact it makes it worse)

Try to revise late at night

Let yourself be distracted by your phone/games/friends...etc

Passively read through your books/notes





A few "Do"s:

Make sure you have the advanced information so you know what's going to be on the exam.



Test yourself regularly – do you really know it? Or ask a friend/family member to test you.

Make sure you know the style of the exam – how will the questions be asked?

Make sure you practice exam style questions

Use the markscheme to check and improve your answers

Make a timetable and stick to it

Talk to family/friends about how it's going, they can support you



A few more practical "Do"s:

Make sure you look at the location lists in the heartspace before the day of the exam, so you know where your exam will be.



Bring the correct equipment – especially calculators, rulers, protractors, compasses

You must write clearly in BLACK only. Coloured pens or pencils may only be used for diagrams.

Make sure you are on time – if you are late you must report to the lead invigilator in the room.

If you are more than an hour late you may not be allowed to sit the exam.



<u>If you are ill...</u>

Email or phone school as soon as possible to let us know.

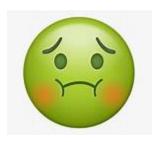
You do not need to do a covid test

The only symptom to look out for is a high temperature

You will need to get a doctor's note or a PCR confirmation email (you would only isolate for 3 days)

Remember the rules have changed this year so you can be awarded a qualification if you have done over 25% of the papers for a particular subject.

The exams for each subject have been spread out so if you miss one through illness you should still be able to sit the other papers for that subject.





<u>And Finally...</u>

Remember these exams are important

They affect your next steps

So it is important you do your best

BUT there is a lot of help and support available

It's normal to feel anxious

You are not on your own

Do your best

Work hard – it will be worth it!



